

**MINUTES**  
**CHELSEA AREA FIRE AUTHORITY**  
**REGULAR BOARD MEETING**  
In Person Meeting December 21, 2021 9:00 AM  
Chelsea City Council Chambers  
311 S. Main St. Chelsea, MI 48118

1. **Call to Order:** Meeting called to order at 9:00 AM by Chairman Osborne.
2. **Pledge of Allegiance**
3. **Quorum:** Members present: Osborne, Demske, Feeney, Koseck, Maier and Chief Arbini.  
Also in attendance alternates Branham and Howdyshell
4. **Public Comment:** None
5. **Approval of Regular Agenda:** Motion by Feeney, seconded by Koseck to amend the regular agenda by moving item 8.C. to a new agenda item 9.D. and to approve the regular agenda as amended. Carried unanimously.
6. **Consent Agenda:** Motion by Maier, seconded by Koseck to approve the Consent Agenda. Carried unanimously.
  - A. Approval of Minutes
  - B. Approval of Invoices
  - C. Review of Treasurers Report
7. **Chief's Report:** Chief Arbini presented his report, discussion.
  - A. Monthly Report November/December
  - B. Training Schedule
  - C. Incident Statistics
8. **Unfinished Business:**
  - A. New Station Committee – Property Purchase Discussion – Osborne briefed the board followed by a discussion.
  - B. Purchase of Ambulance – Discussion - Chief Arbini briefed the board
9. **New Business:**
  - A. EMS Transport – Discussion - Presentation by HVA VP Karl Rock. Discussion included comments from Kevin Henderson Operations Manager at Washtenaw Livingston Medical Control Authority and DAFD Chief Robert Smith.
  - B. Replacement Squad Vehicle – Discussion – Chief Arbini and Osborne briefed followed by discussion.

C. Negotiations and Promotion Testing Agreement – Discussion

- Promotion Testing Agreement – Osborne briefed the board on a MOU with the union signed on 11/29/21 regarding promotion testing procedures. It was noted that all board members have not seen the MOU as thought. Motion by Maier, seconded by Koseck to table the vote on this item until January. Motion carried unanimously.
- Negotiations – Osborne briefs on a 1% wage reopener agreement reached with the union effective January 2022. Motion by Feeney, seconded by Demske to approve the agreement. Roll call vote: Koseck – aye, Feeney – aye, Demske – aye, Osborne – aye, Maier – aye. Motion carried.

D. Chief Arbini's Annual Review – Motion by Feeney, seconded by Koseck to move to closed session at 10:46 AM to discuss the chief's annual review. Roll call vote: Koseck – aye, Feeney -aye, Demske – aye, Osborne – aye, Maier – aye. Motion carried. Entered closed session. Returned to open session at 11:03 AM. Motion by Koseck, seconded by Feeney to accept the chief's annual performance review as presented. Carried unanimously.

**10. Reports:**

- A. Chairman – no report
- B. Vice Chairman – no report
- C. Secretary – Demske commented
- D. Treasurer – no report
- E. Trustees – no report

**11. Announcements:** The next regular CAFA monthly board meeting and annual meeting will begin at 9:00 AM on January 18, 2022 at Chelsea City Council Chambers, 311 S. Main St. Chelsea, MI.

**12. Final Public Comment:** None

**13. Adjournment:** Motion by Maier, seconded by Koseck to adjourn at 11:09 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary