

MINUTES
CHELSEA AREA FIRE AUTHORITY
REGULAR BOARD MEETING
In Person Meeting – May 17, 2022 9:00 AM
Chelsea City Council Chambers
311 S. Main St. Chelsea, MI 48118

Call to Order: Meeting called to order at 9:00 AM by Chairman Osborne.

Pledge of Allegiance

Quorum: Members present: Osborne, Maier, Feeney, Demske and Chief Arbini.

Absent: Koseck

Public Comment: none

Presentation of Audit – Pat Hanniford – Mr. Hanniford briefed the board on CAFA's Report on Audit of Financial Statements for the year ending December 31, 2021. Mr. Hanniford stated that this is an unqualified opinion of the Financial Statement. A discussion followed.

Approval of Regular Agenda: Motion by Maier, seconded by Feeney to add a new agenda item B. under New Business 'Lake Trust Credit Union Resolution' and to approved the regular agenda as amended. Carried unanimously.

Consent Agenda: Motion by Maier, seconded by Feeney to approve the consent agenda. Carried unanimously.

- A. Approval of Minutes
- B. Approval of Invoices
- C. Review of Treasurers Report

Chief's Report: Chief Arbini briefed the board on his written report, discussion.

- A. Monthly Report for April/May
- B. Incident Statistics
- C. Training Schedule

Unfinished Business:

- A. New Station Committee – Property Purchase Updates – Chairman Osborne briefed, followed by discussion.
- B. Budget Amendment Policy – Koseck/Chief Arbini – Chief Arbini briefed the board. Chief Arbini presented a 2022 May Budget Amendments Request dated 5/1/2022 to the board for approval. Motion by Feeney, seconded by Maier to approved the budget

amendments as presented. Carried unanimously. Budget Amendment Request attached.

New Business:

- A. Inspection Process – Chief Arbini – Chief Arbini briefed on inspections so far by our new fire inspector.
- B. Lake Trust Credit Union Resolution – Chairman Osborne briefed that we want to open an account with Lake Trust Credit Union and the board needs to approve a Commercial Membership Resolution to make that happen. Motion by Feeney, seconded by Maier to approve the resolution as presented. Carried unanimously. Resolution attached.

Reports:

- A. Chairman – no report
- B. Vice Chairman – no report
- C. Secretary – no report
- D. Treasurer – no report
- E. Trustees – no report

Announcements: The next regular CAFA monthly board meeting will begin at 9:00 AM on June 21, 2022 at 9:00 AM at Chelsea City Council Chambers.

Final Public Comment: none

Adjournment: Motion by Maier, seconded by Demske to adjourn at 10:05 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary

| <u>Account #</u> | <u>Account</u> | <u>Amendment</u> | <u>Original</u> | <u>Amended</u> | <u>Explanation</u> |
|------------------|-------------------------------|------------------|-----------------|----------------|--------------------|
| 932.15 | Tanker 6-1 | -\$4,000.00 | \$15,000.00 | \$11,000.00 | |
| | Increase-Decrease of Expenses | \$36,902.00 | | | |
| | Overall Budget Balance | \$98.00 | | | |