

MINUTES
CHELSEA AREA FIRE AUTHORITY
REGULAR BOARD MEETING
November 15, 2022, 9:00 AM
Chelsea City Council Chambers
311 S. Main St. Chelsea, MI 48118

Call to Order: Meeting called to order at 9:00 AM by Chairman Osborne.

Pledge of Allegiance

Quorum: Members present: Osborne, Maier, Demske, Koseck, Feeney, and Chief Arbini.

Public Comment: No public comment

Approval of Regular Agenda: Motion by Koseck, seconded by Maier to amend the regular agenda to add a new item B under new business, 'Closed session to discuss the chief's performance evaluation and union pay negotiations'. Carried unanimously.

Consent Agenda: Motion by Koseck, seconded by Maier to approve the consent agenda. Carried unanimously.

- A. Approval of Minutes
- B. Approval of Invoices
- C. Review of Treasurers Report

Chief's Report: Chief Arbini briefed the board on his written report. Discussion followed.

- A. Monthly Report for October/November
- B. Incident Statistics
- C. Training Schedule

Unfinished Business:

- A. New Station Committee – Property Purchase Updates – Chairman Osborne briefed, followed by a discussion.
- B. Fire Truck Purchase – Chief Arbini briefed, followed by a discussion.
- C. 2023 Budget Adoption – Chairman Osborne briefed. Motion by Maier, seconded by Koseck to adopt the 2023 budget as presented. Carried unanimously.
- D. Employee Handbook – Tom Osborne – Chief Arbini briefed.

New Business:

- A. Transport Evaluation – Tom Osborne – Chairman Osborne briefed the board on a proposed 3-month plan to evaluate EMS transport.

- B. Closed Session - Chief Arbini's Performance Evaluation and Union Pay Negotiations. Motion by Feeney, seconded by Koseck to move to closed session at 9:43 AM. Roll call vote: Koseck – yes, Feeney – yes, Demske – yes, Maier – yes, Osborne – yes. Motion carried.
Returned to open session at 10:28 AM.
Motion by Koseck, seconded by Maier to accept the chief's performance appraisal as presented. Carried unanimously.

Reports:

- A. Chairman – no report
- B. Vice Chairman – Maier reported
- C. Secretary – Demske reported.
- D. Treasurer – no report
- E. Trustees – no report

Announcements: The next regular CAFA monthly board meeting will begin at 9:00 AM on December 20, 2022 at 9:00 AM at Chelsea City Council Chambers.

Final Public Comment: No public comment

Adjournment: Motion by Maier, seconded by Feeney to adjourn at 10:32 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary