

**MINUTES**  
**CHELSEA AREA FIRE AUTHORITY**  
**REGULAR BOARD MEETING**

May 18, 2021

Via Zoom Video Conference

**Call to Order:** Meeting called to order at 9:00 AM by Chairman Osborne.

**Pledge of Allegiance**

**Quorum:** Members present: Osborne, Demske, Koseck, Maier and Chief Arbini.

Absent: Feeney

**Public Comment:** None

**Approval of Regular Agenda:** Motion by Koseck, seconded by Maier to approve the regular agenda. Carried unanimously.

**Consent Agenda:** Motion by Koseck, seconded by Maier to approve the Consent Agenda. Carried unanimously.

- A. Approval of Minutes
- B. Approval of Invoices
- C. Review of Treasurers Report

**Chief's Report:** Chief Arbini presented his report, discussion.

- A. Monthly Report April/May
- B. Training Schedule
- C. Incident Statistics

**Unfinished Business:**

- A. By-Laws Revision– Tom Osborne, Chairman Osborne briefs, discussion.  
Motion by Maier, seconded by Demske to revise the bylaws by accepting proposals 2 and 3 (attached). Roll call vote: Demske - Aye, Maier – Aye, Koseck – Aye, Osborne – Aye. Motion carried.
- B. Proposed Contract for Audit Services – Motion by Koseck, seconded by Maier to accept the contract for audit services. Carried unanimously.

**New Business:**

- A. Burn Permit Flyer – Tom/Chief – Chairman Osborne briefs, discussion.
- B. Burn Permit Rules Mailing Discussion – Tom/Chief Chairman Osborne briefs, discussion.

C. New Station Building Committee – Tom/Chief – Chairman Osborne briefs, discussion.

**Reports:**

- A. Chairman – Osborne discussed possible in-person board meetings in the future.
- B. Vice Chairman – Maier commented about a charter for the new station building committee
- C. Secretary – no report
- D. Treasurer – no report
- E. Trustees – no report

**Announcements:** The next regular CAFA monthly board meeting will begin at 9:00 AM on, June 15, 2021 via Zoom video conference. The Zoom link can be found on the CAFA website [www.chelseafire.org](http://www.chelseafire.org) on the Board Info page.

**Final Public Comment:** None

**Adjournment:** Motion by Maier, seconded by Koseck to adjourn at 9:57 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary