

**MINUTES**  
**CHELSEA AREA FIRE AUTHORITY**  
**ANNUAL BOARD MEETING**  
February 16, 2021  
Via Zoom Video Conference

**Call to Order:** Meeting called to order at 9:00 AM by Chairman Osborne.

**Pledge of Allegiance**

**Quorum:** Members present: Osborne, Demske, Koseck, Maier, Feeney, alternate Branham and Chief Arbini.

**Public Comment:** None

**Approval of Regular Agenda:** Motion by Maier, seconded by Koseck to approve the meeting agenda. Carried unanimously.

**Consent Agenda:** Motion by Maier, seconded by Koseck to approve the Consent Agenda. Carried unanimously.

- A. Approval of Minutes
- B. Approval of Invoices
- C. Review of Treasurers Report

**Chief's Report:** Chief Arbini presented his report, discussion.

- A. Monthly Report January/February
- B. Training Schedule
- C. Incident Statistics

**Unfinished Business:**

- A. Press Release for ISO Report – Chief Arbini briefed this during his Chief's Report above.

**New Business:**

- A. SAFER Grant – Chief Arbini – The chief briefed on tentative plans to apply for this FEMA grant for additional staffing. Discussion.
- B. Meeting with Lyndon Township regarding Station 3 – Chief Arbini – The chief briefed the board about the February 15 meeting with the Lyndon Supervisor and Clerk.
- C. AFG Grants – Chief Arbini – The chief briefed the board on AFG grants for 2021 for equipment and a vehicle.
- D. By-Laws – Tom Osborne – The chairman updated the board on the process for updating the CAFA Board By-Laws.

- E. False Alarm and Plan Review Billing – Chief Arbini – The chief briefed on efforts to reduce false alarms at several businesses and plan review billing.

**Reports:**

- A. Chairman – Osborne briefed about terms for the board’s at-large members. This will be on the March CAFA Board agenda.
- B. Vice Chairman – no report
- C. Secretary – no report
- D. Treasurer – no report
- E. Trustees – no report

**Announcements:** The next regular CAFA monthly board meeting will begin at 9:00 AM on March 16, 2021 via Zoom video conference. The Zoom link can be found on the CAFA website [www.chelseafire.org](http://www.chelseafire.org) on the Board Info page.

**Final Public Comment:** None

**Adjournment:** Motion by Maier, seconded by Feeney to adjourn at 9:49 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary